

NATIONWIDE

FULL-TIME MILITARY VACANCY ANNOUNCEMENT

FOR ARMY NATIONAL GUARD PERSONNEL

OPENING DATE: 02 October 2012

ANNOUNCEMENT NO: 018-12

CLOSING DATE: 01 November 2012

The following FULL-TIME MILITARY position vacancy in the Virgin Islands National Guard is announced. This position is advertised to all current members of the Virgin Islands National Guard and anyone who is eligible to become a member of the Virgin Islands National Guard. This vacancy will be filled under the provisions of Section 502(f), Title 32 United States Code. This is a THREE (3) YEAR ACTIVE GUARD/RESERVE (AGR) DUTY TOUR with the possibility of a renewal at the end of the initial three-year period.

MILITARY ASSIGNMENT/DUTY LOCATION

State Partnership Program Coordinator (SPPC)

Joint Force Headquarters

St. Croix, VI 00820

SALARY

Full military pay,
depending on rank and
longevity of service

(1). **MILITARY GRADE:** 2LT (O1)- CPT (O3)

(2). **AREA OF CONSIDERATION:** Branch Immaterial

(3). **SCOPE:** The SPPC works in/for the Strategic Initiatives and Plans Branch Chief of the Virgin Islands National Guard-International Affairs Division (J-5-IA). SPPC Plans, coordinates, and executes the State Partnership Program between the state and the partner country. Ensures all actions taken are within the framework, support of, and in concert with international agreements for the region and partner countries. Develops, coordinates, and obtains approval for the SPP plan based on requests from United States (U.S.) Ambassador to partner country, partner country's Ministry of Defense, The Regional Security System and the Geographical Combatant Commander. Coordinates and obtains approval through The Adjutant General to NGB, Combatant Commander, and where warranted to the Interagency Working Group at Secretary of Defense/Secretary of State level. Maintains continual liaison with the partner country through the Military Liaison Office (MLO) and the Defense Attaché Office stationed in the embassy of the partner nation. Conceptualizes, plans, coordinates, and execute exchange visits and military to military special events. Coordinates and executes visits to the partner island nations by military members and civilian personnel. Coordinates with the U.S. State Department, Department of Defense (DoD), NGB, US Southern Command Combatant Commander (USSOUTHCOM), embassy staff of both the U.S. and partner nation, and U.S. Transportation Command when military air is required and is utilized for all aspects of the event. Serves as the focal point for joint and combined military exercises between the state and the partner island nations, which may include

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other state's partner nations, both in the U.S. and overseas. In conjunction with the state command structure and the member nation's military leadership, the SPPC develops scenarios for deployment of the State National Guard Soldiers and Airmen. Analyzes and forecasts short/long term event budget needs. Briefs The Adjutant General on current status of SPP and provides a current situation report on the country. Perform other duties as assigned.

(4). MILITARY ASSIGNMENT/DUTY LOCATION:

Joint Force Headquarters
St. Croix, VI 00820

(5). IMMEDIATE SUPERVISOR: LTC Kenneth Alleyne

(6). EVALUATION/SELECTION CRITERIA: Each applicant's record will be reviewed by the HRO for administrative correctness, and to affirm overall eligibility requirements. Those personnel found eligible will be referred to the AGR Selection/Nomination Board. AGR Selection/Nomination Board must determine the best-qualified applicants for the position IAW NGR 600-5.

(7). APPLICANTS FOR VING POSITIONS ARE REQUIRED TO SUBMIT:

- a. One original copy of NGB Form 34-1 (Application for Active Guard/Reserve (AGR) position).
- b. Official Military Photo in Class A Uniform or Full Length in ACU's.
- c. Copy of DD 214 (Armed Forces of the U.S. Report Transfer or Discharge) and/or other official documentation to verify active service. (All previous DD 214's)
- d. NGB Form 23 (Retirement points credit record)
- e. One copy of resume and/or statement of civilian/military experiences and education.
- f. Copy of **Certified** (Updated) Officer Record Brief (ORB).
- g. Copy of College Transcripts, if applicable.
- h. Applicants should submit letters of commendation, awards, certificates of achievement, etc.
- i. Copy of latest 3 **PERMED** Commissioned Officer Evaluation Reports (OER).
- j. Copy of latest 3 DA Form 705 (APFT Score card) along with Body Fat Composition Worksheet if applicable. (Ensure card is completely filled out) "RECORD PASS".
- k. Personnel Qualification Record (PQR) information must be accurate and current.
- l. Current MEDPROS Printout
- m. Memorandum for record signed by Unit Commander, stating Service member is in good standing and is **not currently flagged**. Unit Commander Only.

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(8). HOW TO APPLY:

Applications for Full-Time Military Duty may be obtained at JFHQ, VIARNG, located at 4031 La Grande Princesse Lot 1B, Christiansted, St. Croix, VI or online at www.vi.ngb.army.mil. Completed forms must be mailed or delivered to: VIRGIN ISLANDS NATIONAL GUARD, JOINT FORCE HEADQUARTERS, ATTN: HRO, 4031 LA GRANDE PRINCESSE, LOT 1B, CHRISTIANSTED, VI 00820-4353. **NOTE: PLEASE ENTER YOUR HOME/BUSINESS PHONE NUMBERS AND EMAIL ADDRESS ON YOUR APPLICATION (NGB FORM 34-1). NO BINDERS.**

(9). EQUAL EMPLOYMENT OPPORTUNITY:

THE VING IS AN EQUAL OPPORTUNITY EMPLOYER. ALL APPLICANTS WILL RECEIVE CONSIDERATION FOR THE ABOVE POSITION WITHOUT REGARD FOR ANY NON-MERIT REASON SUCH AS RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, PLACE OF BIRTH, POLITICAL PREFERENCE, MARITAL STATUS, OR AGE.

(10). OTHER INFORMATION/REQUIREMENTS:

- a. Individuals who have been voluntarily separated from the AGR Program are not eligible to re-enter into the program for one year after separation date. Individuals involuntarily separated are ineligible.
- b. Must be able to participate with unit of assignment during all periods of IDT and AT.
- c. Technicians selected for AGR positions will be separated from their technician position after five years. **The period of service for the AGR tour is not creditable for Federal Civil Service Retirement.**

(11). QUALIFICATION REQUIREMENTS:

- a. Must be a federally recognized member of the ARNG with at least five years remaining in active military status before completing 20 years of Active Federal Service, or mandatory removal date, whichever comes first.
- b. Must be medically qualified IAW AR 40-501. Individuals 40 years or over must include a current EKG.
- c. Must pass APFT within the past year.
- d. Must be eligible for and maintain a SECRET security clearance. A SECRET clearance must be attained in 12 months from the hire date. If a secret clearance cannot be attained you will be considered for removal from the AGR program as per AR 600-5, para 6-4 a (4).
- e. Meet physical requirements of AR 600-9.

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(12). PAY AND BENEFITS:

- a. Pay service will be through JUMPS-Army.
- b. Basic Pay and Allowances: Based on grade and length of creditable service.
- c. Leave: At the rate of 2.5 days per month or 30 days per year.
- d. Holidays: regular federal holidays.
- e. Medical care and hospitalization: Under the Uniformed Service Health Benefits Program. (TRICARE LATIN AMERICAN REGION)
- f. Retirement: Members on tour accrue retirement credit at the rate of one point for each day of service.
- g. Insurance: Eligible to participate in Servicemen's Group Life Insurance.
- h. Social Security. Payroll deductions are made at the current rate.
- i. Veterans Benefit: Eligible for tuition assistance and other benefits, i.e. disability due to injury or disease in line of duty, etc.
- j. Survivor Benefits.
- k. PX/Commissary. Members and eligible dependents.
- l. Allotments.
- m. Identification Cards. Both members and eligible dependents.

(13). Contact CPT Marcia Spencer (Marcia.d.spencer@ng.army.mil), AGR Manager, at (340) 712-7753, or SGT Delisha Burke (Delisha.schmiegelow@us.army.mil) at (340) 712-7733 with questions regarding this announcement.

FOR THE ADJUTANT GENERAL:



GLENDATHURIN-LEE, Major, VING
Human Resources Officer

DISTRIBUTION:
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