

FULL-TIME MILITARY VACANCY ANNOUNCEMENT

FOR ARMY NATIONAL GUARD PERSONNEL

OPENING DATE: 14 September 2012

ANNOUNCEMENT NO: 016-12

CLOSING DATE: 28 September 2012

The following FULL-TIME MILITARY position vacancy in the Virgin Islands National Guard is announced. This position is advertised to all current members of the Virgin Islands National Guard. This vacancy will be filled under the provisions of Section 502(f), Title 32 United States Code. This is a THREE (3) YEAR ACTIVE GUARD/RESERVE (AGR) DUTY TOUR with the possibility of a renewal at the end of the initial three-year period.

MILITARY ASSIGNMENT/DUTY LOCATION

**Readiness NCO**

DET 1, D Co, 1-114<sup>th</sup> AVN S&S BN  
St. Croix, VI 00802

SALARY

Full military pay,  
depending on rank and  
longevity of service

(1) **MILITARY GRADE**: E-5 – E-6

(2) **AREA OF CONSIDERATION**: Applicable to enlisted Soldiers holding a MOS in Career Management Field (CMF) 68W.

(3) **SCOPE**: Supervises the duties performed by the unit's full-time logistics personnel. Advises the command on training logistics personnel and unit mobilization readiness requirements and ensures that the unit develops updates and maintains comprehensive mobilization plans. Obtain all required data for the unit status report and assists the commander in preparing readiness as prescribed in AR 220-1. Monitors the Equipment on Hand and the equipment Readiness status of the unit and keeps the commander informed on these issues. Supervises in the drafting of training schedules for approval which comply with command guidance and directives and the publications of higher headquarters. Supervises the development and monitoring of comprehensive MOS qualification training program. Attends all unit training assemblies additional training assemblies and annual training periods. Provides assistance and guidance in the preparation of execution of unit training and other mobilization readiness related activities. Responsible for supervising the implementation and accomplishment of the Individual Training and Evaluation Program and of the Battalion training management system at company level. Supervises the overall operation of the full-time unit support staff. Responsible for ensuring that the commander's concept of operations of the full-time personnel is executed and for advising the commander and supervisory personnel on the status and efficiency of the full-time personnel. Responsible for the overall supervision of all. Perform other duties as assigned.

Full-Time Military Vacancy Announcement 016-12

(4) **MILITARY ASSIGNMENT/DUTY LOCATION:**

LTC Lionel A. Jackson Armory  
St. Croix, USVI 00820

(5) **IMMEDIATE SUPERVISOR:** LTC Edgardo Morales, Army Aviation Division Chief

(6) **EVALUATION/SELECTION CRITERIA:** Each applicant's record will be reviewed by the HRO for administrative correctness, and to affirm overall eligibility requirements. Those personnel found eligible will be referred to the AGR Selection/Nomination Board. AGR Selection/Nomination Board must determine the best-qualified applicants for the position IAW NGR 600-5.

(7) **APPLICANTS FOR VING POSITIONS ARE REQUIRED TO SUBMIT:**

- a. One original copy of NGB Form 34-1 (Application for Active Guard/Reserve (AGR) position).
- b. Official Military Photo in Class A Uniform or Full Length in ACU's.
- c. Copy of DD 214 (Armed Forces of the U.S. Report Transfer or Discharge) and/or other official documentation to verify active service. (All previous DD 214's)
- d. NGB Form 23 (Retirement points credit record)
- e. One copy of resume and/or statement of civilian/military experiences and education.
- f. Copy of **Certified ( Updated)** DA 2-1 or Enlisted Record Brief (ERB).
- g. Copy of College Transcripts, if applicable.
- h. Applicants should submit letters of commendation, awards, certificates of achievement, etc.
- i. Copy of latest 3 permed Noncommissioned Officer Evaluation Reports (NCOER).
- j. DA Form 705 (APFT Score card) current within (12) months along with Body Fat Composition Worksheet if applicable. (Ensure card is completely filled out) "RECORD PASS"
- k. Personnel Qualification Record (PQR) information must be accurate and current
- l. Current MEDPROS Printout
- m. Copy of a current DA 4186 signed by a Flight Surgeon.
- n. Memorandum for record signed by Unit Commander, stating Service member is in good standing and is **not currently flagged**. Unit Commander Only.

(8) **HOW TO APPLY:**

Applications for Full-Time Military Duty may be obtained at JFHQ, VIARNG, located at 4031 La Grande Princesse Lot 1B, Christiansted, St. Croix, VI or online at [www.vi.ngb.army.mil](http://www.vi.ngb.army.mil). Completed forms must be mailed or delivered to: VIRGIN ISLANDS NATIONAL GUARD, JOINT FORCE HEADQUARTERS, ATTN: HRO, 4031 LA GRANDE PRINCESSE, LOT 1B, CHRISTIANSTED, VI 00820-4353. **NOTE: PLEASE ENTER YOUR HOME/BUSINESS Full-**

**PHONE NUMBERS AND EMAIL ADDRESS ON YOUR APPLICATION (NGB FORM 34-1).  
NO BINDERS.**

**(9) EQUAL EMPLOYMENT OPPORTUNITY:**

THE VING IS AN EQUAL OPPORTUNITY EMPLOYER. ALL APPLICANTS WILL RECEIVE CONSIDERATION FOR THE ABOVE POSITION WITHOUT REGARD FOR ANY NON-MERIT REASON SUCH AS RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, PLACE OF BIRTH, POLITICAL PREFERENCE, MARITAL STATUS, OR AGE.

**(10) OTHER INFORMATION/REQUIREMENTS:**

- a. Individuals who have been voluntarily separated from the AGR Program are not eligible to re-enter into the program for one year after separation date. Individuals involuntarily separated are ineligible.
- b. Must be able to participate with unit of assignment during all periods of IDT and AT.
- c. Technicians selected for AGR positions will be separated from their technician position after five years. **The period of service for the AGR tour is not creditable for Federal Civil Service Retirement.**

**(11) QUALIFICATION REQUIREMENTS:**

- a. Must be medically qualified IAW AR 40-501. Individuals 40 years or over must include a current EKG.
- b. Must pass APFT within the past year.
- c. Must be eligible for and maintain a SECRET security clearance. A SECRET clearance must be attained in 12 months from the hire date. If a secret clearance cannot be attained you will be considered for removal from the AGR program or be reassigned as per AR 600-5, para 3-4.
- d. Meet physical requirements of AR 600-9.
- e. Must have a current and valid Flight Duty Medical Examination.

**(12) PAY AND BENEFITS:**

- a. Pay service will be through JUMPS-Army.
- b. Basic Pay and Allowances: Based on grade and length of creditable service.
- c. Leave: At the rate of 2.5 days per month or 30 days per year.
- d. Holidays: regular federal holidays.
- e. Medical care and hospitalization: Under the Uniformed Service Health Benefits Program. (TRICARE LATIN AMERICAN REGION).
- f. Retirement: Members on tour accrue retirement credit at the rate of one point for each day of service.
- g. Insurance: Eligible to participate in Servicemen's Group Life Insurance.
- h. Social Security. Payroll deductions are made at the current rate.

Full-Time Military Vacancy Announcement 016-12

- i. Veterans Benefit: Eligible for tuition assistance and other benefits, i.e. disability due to injury or disease in line of duty, etc.
- j. Survivor Benefits.
- k. PX/Commissary. Members and eligible dependents.
- l. Allotments.
- m. Identification Cards. Both members and eligible dependents.

(13) Contact CPT Marcia Spencer (Marcia.d.spencer@ng.army.mil), AGR Manager, at (340) 712-7753, or SGT Delisha Burke (Delisha.schmiegelow@us.army.mil) at (340) 712-7733 with questions regarding this announcement.

FOR THE ADJUTANT GENERAL:



GLEND A MATHURIN-LEE, Major, VING  
Human Resources Officer

DISTRIBUTION:

"A"