AMENDMENT

NATIONWIDE

FULL-TIME MILITARY VACANCY ANNOUNCEMENT

FOR ARMY NATIONAL GUARD PERSONNEL

OPENING DATE: 13 April 2012

ANNOUNCEMENT NO: 008-12

CLOSING DATE: 14 May 2012

The following FULL-TIME MILITARY position vacancy in the Virgin Islands National Guard is announced. This position is advertised to all current members of the Virgin Islands National Guard and individuals eligible to become a member of the Virgin Islands Army National Guard. Due to manning requirements selected individual is required to be a member of the Virgin Islands Army National Guard. This vacancy will be filled under the provisions of Section 502(f), Title 32 United States Code.

MILITARY ASSIGNMENT/DUTY LOCATION	SALARY
EXECUTIVE OFFICER 786th Readiness Center St. Thomas, VI 00802	Full military pay, depending on rank and longevity of service

1) **MILITARY GRADE**: CPT(P) – MAJ

CHANGE TO:

MILITARY ASSIGNMENT/DUTY LOCATION	SALARY
SUPPORT OPERATIONS OFFICER 786th Readiness Center St. Thomas, VI 00802	Full military pay, depending on rank and longevity of service

1) **MILITARY GRADE**: CPT(P) – MAJ

NOTE:
ALL OTHER DUTIES AND RESPONSIBILITIES REMAIN THE SAME

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MILITARY ASSIGNMENT/DUTY LOCATION

EXECUTIVE OFFICER
786th Readiness Center
St. Thomas, VI 00802

SALARY

Full military pay, depending on rank and longevity of service

1) **MILITARY GRADE**: CPT(P) – MAJ

2) **AREA OF CONSIDERATION:** 90A00

3) **SCOPE:** Responsible for carrying out the commander's plan and programs for the accomplishment of the objectives of the command. Formulates, overseas and evaluates the overall training programs of the command. Develops short and long range training plans/calendars. Issues implementing instructions to subordinate units. Establishes and conducts training evaluation program for subordinate units. Reviews training evaluation reports to identify needed revisions or improvements to training activities. Reviews plans and schedules of subordinate units and recommends approval on revision as necessary. Provides guidance and assistance to subordinate units for scheduling and conducting training. Serves as the primary focal point within the battalion for overall training management in accordance with FM 25 series and applicable regulations. Coordinates reviews and approves subordinate unit's yearly training file/book. Schedule and conducts special training courses on variety of subjects. Provides guidance on eligibility requirements. Serves as the focal point for mobilization readiness. Serves as the commander's ammunition manager in coordination with S4. Schedules and coordinates the use of training sites and facilities. Coordinates with other staff elements to insure all required equipment and supplies are available to support training activities. Conducts visits to subordinate trainers focusing on in house training of the force, application of guidance, and training assistance. Perform other duties as assigned.

FULL-TIME MILITARY VACANCY ANNOUNCEMENT: 008-12

4) **MILITARY ASSIGNMENT/DUTY LOCATION:**

SFC Leonard B. Francis Readiness Center
St. Thomas, VI 00802

5) **IMMEDIATE SUPERVISOR:** COL Linda Cills

6) **EVALUATION/SELECTION CRITERIA:** Each applicant's record will be reviewed by the HRO for administrative correctness, and to affirm overall eligibility requirements. Those personnel found eligible will be referred to the AGR Selection/Nomination Board. AGR Selection/Nomination Board must determine the best-qualified applicant for the position IAW NGR 600-5.

7) **APPLICANTS FOR VING POSITIONS ARE REQUIRED TO SUBMIT:**

a. One original copy of NGB Form 34-1 (Application for Active Guard/Reserve (AGR) position).
b. Official Military Photo in Class A Uniform or Full Length in ACU's.
c. PHA (Periodic Health Assessment) or Current Copy of Chapter 2 or Chapter 3 Physical/DD Forms 2808 & 2807 In accordance with NGR 600-5, paragraph 2-2, medical examinations will be current within 24 months of initial entry.
d. Copy of DD 214 (Armed Forces of the U.S. Report Transfer or Discharge) and/or other official documentation to verify active service. **(All previous DD 214's)**
e. NGB Form 23 (Retirement points credit record)
f. One copy of resume and/or statement of civilian/military experiences and education.
g. Copy of **Certified** (Updated) DA 2-1 or Officer Record Brief (ORB)
h. Copy of College Transcripts, if applicable.
i. Applicants should submit letters of commendation, awards, certificates of achievement, etc.
j. Copy of latest 3 Officer Evaluation Reports (OER), if applicable.
k. DA Form 705 (APFT Score card) current within (12) months along with Body Fat Composition Worksheet, if applicable. **(Ensure card is completely filled out) "RECORD PASS"**
l. Personnel Qualification Record (PQR) information must be accurate and current
m. Current MEDPROS Printout
n. Memorandum for record signed by Unit Commander, stating Service member is in good standing and is **not currently flagged**. Unit Commander Only!!!

8) **HOW TO APPLY**:

Applications for Full-Time Military Duty may be obtained at JFHQ, VING, located at 4031 La Grande Princesse Lot 1B, Christiansted, St. Croix, VI or online at www.vi.ngb.army.mil. Completed forms must be mailed or delivered to: VIRGIN ISLANDS NATIONAL GUARD, JOINT FORCE HEADQUARTERS, ATTN: HRO, 4031 LA GRANDE PRINCESSE, LOT 1B, CHRISTIANSTED, VI 00820-4353.

NOTE: PLEASE ENTER YOUR HOME/BUSINESS PHONE NUMBERS AND EMAIL ADDRESS ON YOUR APPLICATION (NGB FORM 34-1).

****WE WILL NOT ACCEPT EMAIL COPIES**

9) **EQUAL EMPLOYMENT OPPORTUNITY**:

THE VING IS AN EQUAL OPPORTUNITY EMPLOYER. ALL APPLICANTS WILL RECEIVE CONSIDERATION FOR THE ABOVE POSITION WITHOUT REGARD FOR ANY NON-MERIT REASON SUCH AS RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, PLACE OF BIRTH, POLITICAL PREFERENCE, MARITAL STATUS, OR AGE.

10) **OTHER INFORMATION/REQUIREMENTS**:

a. Individuals who have been voluntarily separated from the AGR Program are not eligible to re-enter into the program for one year after separation date. Individuals involuntarily separated are ineligible.

b. Must be able to participate with unit of assignment during all periods of IDT and AT.

c. Technicians selected for AGR positions will be separated from their technician position after five years. **The period of service for the AGR tour is not creditable for Federal Civil Service Retirement.**

11) **QUALIFICATION REQUIREMENTS**:

a. Must be a federally recognized member of the ARNG with at least five years remaining in active military status before completing 20 years of Active Federal Service, or mandatory removal date, whichever comes first.

b. Must be medically qualified IAW AR 40-501. Individuals 40 years or over must include a current EKG.

c. Must participate in Physical Fitness Program, at least three times per week, and satisfactorily complete 3-event APFT every six months.

d. Must be eligible for and maintain a SECRET security clearance. A SECRET clearance must be attained in 12 months from the hire date. if a secret clearance cannot be attained, you will be considered for removal from the AGR program or be reassigned as per AR 600-5, para 3-4.

e. Must meet physical requirements of AR 600-9.

12) **PAY AND BENEFITS**:

a. Pay service will be through JUMPS-Army.
b. Basic Pay and Allowances: Based on grade and length of creditable service.
c. Leave: At the rate of 2.5 days per month or 30 days per year. Holidays: regular federal holidays.
d. Medical care and hospitalization: Under the Uniformed Service Health Benefits Program. (TRICARE LATIN AMERICAN REGION)
e. Retirement: Members on tour accrue retirement credit at the rate of one point for each day of service
f. Insurance: Eligible to participate in Servicemen's Group Life Insurance.
g. Social Security. Payroll deductions are made at the current rate.
h. Veterans Benefit: Eligible for tuition assistance and other benefits, i.e. disability due to injury or disease in line of duty, etc
i. Survivor Benefits.
j. PX/Commissary. Members and eligible dependents.

k. Allotments.
l. Identification Cards. Both members and eligible dependents.

FOR THE ADJUTANT GENERAL:

KAI A. SCHJANG
LTC, MP
Director, Human Resources

DISTRIBUTION:
"A"