

mission and the Adjutant General's goal. In addition, this position is responsible for conducting Architect and Engineer (A&E) firm selection boards, preparing and presenting briefings, and implementing the ARNG energy program for new construction. Oversees the project management of all construction and renovation projects. Serves as a Contracting Officer's Representative (COR) and assumes the duties of the CFMO as needed. Supervises the work of the function. Administers, coordinates, and verifies design work and projects performed by A&E firms, characterized by large funding costs and long duration times. Requests construction funding. Represents the CFMO at meetings and conferences with other ARNG representatives as well as NGB, state, and other government agencies. Provides guidance on the development of building environmental, energy, security, and communication systems both for programmed new construction and for retrofit of existing buildings. Provides guidance and input to the Improvements Program for ARNG Armories. Coordinates with military, Federal, state and local government agencies on matters concerning fire prevention, protection and suppression. Administers, plans, coordinates, and directs the activities of subordinate personnel. Performs other duties as assigned.

THE VIRGIN ISLANDS NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER. All qualified applicants will receive consideration for appointment without regard to political, religious, or labor organization affiliation or non-affiliation, marital status, race, color, sex, national origin, age, or any other job related factor.

QUALIFICATIONS

General Experience:

Experience, education, or training which has provides locally by identifying the knowledge's, skills and abilities needed for the work to be done. Specific MOS/AFSCs may included when essential of successful performance of the job.

Specialized Experience:

Applicant must have the following specialized experience to qualify: Thirty six (36) months for the GS-12. which demonstrates the knowledge, skills and abilities (KSAs) required for the position to be filled.

APPLICANTS WHO MEET THE ELIGIBILITY REQUIREMENTS WILL BE FURTHER EVALUATED BASED ON THE FOLLOWING KNOWLEDGE, SKILL AND ABILITIES (KSAs) WHICH ARE CONSIDERED ESSENTIAL TO PERFORM THE DUTIES AND RESPONSIBILITIES OF THIS POSITION.

- Broad knowledge of planning, design, and construction of major structures and facilities with expertise in space utilization, building environmental systems, fire and security systems, masonry and reinforced concrete construction, roofing systems, energy management, and pavement construction.
- Broad knowledge of architectural and engineering concepts, construction methods and practices, contract procedures, and construction management practices involved in the planning, design, construction or renovation of ARNG structures and buildings.
- Knowledge of applicable national, state, local and NGB regulations relating to design, construction, and contracting. Familiarity with Federal Acquisition Regulations (FAR) as they apply to selection of architectural services.

- Knowledge of advanced human relation and conflict resolution techniques.
- Knowledge of funds managements and ability to execute construction projects on time and within budget constraints.

DESCRIPTION OF WORK

Describe your specific duties, paid or non-paid work experience, duties, responsibilities and accomplishments related to the job for which you are applying. **If you describe more than one type of work, write the approximate time performed in each.** Please **enter the month, and year** for each period. Omission of these requirements can result in disqualification of your application.

TO APPLY: Mail Optional Form 612, or Resume to Joint Forces Headquarters, ATTN: HRO (SSG Williams) 4031 La Grande Princesse, Lot 1B, Christiansted, VI 00820-4353. Applications must include all necessary information required on the vacancy announcement. MOS/SSI and rank must be indicated on application. Verification on **non-flagging action MUST be included**. Applications post marked or hand delivered to the HRO after the closing date will not be considered. Business hours are 0800-1700, Monday thru Friday. All applications will be retained for our records. **Copy of transcript MUST be included with application.**

CONDITION OF EMPLOYMENT AND MILITARY REQUIREMENTS

1. Wearing of military uniform is a requirement. Acceptance of this position constitutes concurrence with this requirement and is a condition of continuation of employment.
2. As a condition of employment, selectee must be able to acquire security clearance, as required.
3. Failure to complete NGB prescribed courses at the PEC for new FTS personnel within the first year of employment may be cause for reassignment to another full-time position or termination from full-time employment unless there are extenuating circumstances that preclude the full-time member from course attendance.
4. Selectee must enroll in electronic fund transfer (EFT) upon appointment.
5. **If applicant's record is flagged, individual will be barred from favorable personnel action. Verification of non-flagging action must be included with package**
6. This position requires a compatible military assignment as follows: OFF: O1 thru O4; BR 01A.
7. **Permanent Change of Station (PCS) is not authorized for this position.**
8. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserved Incentive Program (**BONUS**).

FOR THE ADJUTANT GENERAL:


 for KAI A. SCHJANG
 LTC, GS
 Human Resources Officer

