



**VIRGIN ISLANDS NATIONAL GUARD
JOINT FORCE HEADQUARTERS
4031 LA GRANDE PRINCESSE, LOT 1B
CHRISTIANSTED, ST. CROIX, USVI 00820-4353**

LOCAL

Announcement # 17-10

AIRCRAFT PILOT

Opening Date: 8 April, 2010

Closing Date: 23 April 8, 2010

Position: Aircraft Pilot

Series/Grade: GS-2181-12

Salary Range:

GS-12-\$63,119.00-\$82,053.00
Plus 4.72% Locality
Plus 20.94% COLA

Military Requirements:

WO: WO1-CW4 155A
OFF: O1-03 SSI 15A/B/C/D

Position Description#:

R6767000

Location:

VING Army Aviation Facility

Type of Appointment:

EXCEPTED

Selecting Official: LTC Edgardo Morales, SSAO

Area of Consideration:

. All members of the Virgin Islands National Guard and other individuals who are eligible for membership in the Virgin Islands National Guard. **NOTE: Virgin Islands Air National Guard personnel must be eligible to acquire membership in the Army National Guard in an available and compatible military grade for the excepted technician position.**

BRIEF DESCRIPTION OF DUTIES

This position is located in the VING Army Aviation Operating Facility (AAOF). The primary purpose of this position is to pilot rotary wing or fixed wing aircraft assigned to the Army Aviation Operating Facility (AAOF) of the Virgin Islands in support of the missions and functions of the geographical area. Routinely flies over such unfavorable terrain as forest, marshlands, tundra, mountain ranges, open sea and glacier fields in weather often in darkness or twilight. Transports passengers and cargo to and from a wide variety of points within geographical area of operations, using landing facilities ranging from modern, improved airports with paved runways and navigational aids to unimproved strips at remote, isolated villages. Makes reconnaissance and observation flights as required. Test flies aircraft and checks all systems in connection with maintenance actions and takes necessary action Test flies aircraft and checks all systems in connection with

maintenance actions and takes necessary action to correct malfunctions. Participates in all weather search and rescue operation as required utilizing a thorough knowledge of the terrain features of the geographical area. An additional purpose of position is to plan, organize and oversee the Aviation Safety program of the AAOF for the Commander. Pilots such assigned aircraft as utility helicopters and fixed wing twin engine passenger/cargo utility airplanes with short take off and landing capability. Plans, organizes and oversees the Aviation Flying Safety program of the AAOF. As required, serves as instructor pilot in one or more types of assigned aircraft. Assists the AAOF Facility Commander in all phases of operations may act as AAOF Commander in the absence of the commander. **Incumbent must be C-23 qualified and must have a current flight physical.** Performs other duties as assigned.

THE VIRGIN ISLANDS NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER.

All qualified applicants will receive consideration for appointment without regard to political, religious, or labor organization affiliation or non-affiliation, marital status, race, color, sex, national origin, age, or any other non- merit factor

QUALIFICATIONS

General Experience:

The applicant must be a rated pilot on flying status; be proficient in the unit-assigned aircraft (or similar aircraft), possess the flying time established by command criteria, and the certificates and ratings required for the position

Specialized Experience:

Must have thirty six (36) months specialized experience directly related to the position being filled which demonstrates the knowledge, skill and ability (KSAs) required for the position. **Applicant must have a minimum of one hundred fifty (150) flight hours.**

APPLICANTS WHO MEET THE ELIGIBILITY REQUIREMENTS WILL BE FURTHER EVALUATED BASED ON THE FOLLOWING KNOWLEDGE, SKILLS AND ABILITIES (KSAs) WHICH ARE CONSIDERED ESSENTIAL TO PERFORM THE DUTIES AND RESPONSIBILITIES OF THIS POSITION. Applicant must address each KSA on a separate sheet of paper, stating when, where and how obtained each; either through experience, education or training. Failure to submit this information may affect your ranking for referral for this position.

- Qualified in rotary wing and fixed wing aircraft.
- Extensive experience and knowledge of Army National Guard Flight operations.
- Ability to supervise Army Aviation operations.
- Background experience showing knowledge of Aviation Training and Maintenance.

DESCRIPTION OF WORK

Describe in detail your work experiences (paid or unpaid), training, education, and other information that relates to the specialized experience stated on the vacancy announcement. Use complete dates to indicate each amount of experience you have. Include pertinent military experiences and describe duties in detail. You may use continuation pages to include all related experience. Ensure that both military and civilian experiences are fully described, to include time frame, for which you are applying. If you describe more than one type of work, write the approximate time period in each. Please. enter the month, and year for each period. Omission of these requirements can result in disqualification of your application. List your military grade, unit of assignment, and MOS. List your National Guard (weekend duties) separately from your other job experiences. List your position, military supervisor, phone numbers, dates you have held position and detailed duty description. If you have completed any college courses, include copies of your college transcript with the application.

TO APPLY: Mail or hand deliver Optional Form 612, or Resume to Joint Forces Headquarters, ATTN: HRO (SSG WILLIAMS) 4031 La Grande Princesse, Lot 1B, Christiansted, VI 00820-4353. Applications must include all necessary information required on the vacancy announcement. MOS/SSI and rank must be indicated on application. Verification on non-flagging action MUST be included. Applications post marked or hand delivered to the HRO after the closing date will not be considered. Business hours are 0800-1700, Monday thru Friday. All applications will be retained for our records.

CONDITION OF EMPLOYMENT AND MILITARY REQUIREMENTS

1. Wearing of military uniform is a requirement. Acceptance of this position constitutes concurrence with this requirement and is a condition of continuation of employment.
2. As a condition of employment, selectee must be able to acquire security clearance, as required.
3. Failure to complete NGB prescribed courses at the PEC for new FTS personnel within the first year of employment may be cause for reassignment to another full-time position or termination from full-time employment unless there are extenuating circumstances that preclude the full-time member from course attendance.
4. Selectee must enroll in electronic fund transfer (EFT) upon appointment.
5. **If applicant's record is flagged, individual will be barred from favorable personnel action. Verification of non-flagging action must be included with package.**
6. This position requires a compatible military assignment as follows: WO: WO1-CW3, CW: 01-04 OFF:01-04MOS: 155A.
7. **Permanent Change of Station (PCS) is not authorized for this position.**

FOR THE ADJUTANT GENERAL:


KAJA A. SCHJANG
LTJG, GS
Human Resources Officer

Here's what your resume or application must contain

(in addition to specific information requested in the job vacancy announcement)

JOB INFORMATION

Announcement number, and title and grade(s) of the job for which you are applying.

PERSONAL INFORMATION

Full name, mailing address (with ZIP Codes) and day and evening phone numbers (with area code)

Social Security Number

Country of citizenship (Most Federal jobs required United States citizenship.)

Reinstatement eligibility (If requested, attached SF 50 proof of your career or career-conditional status.)

Highest Federal civilian grade held (Also give job, series, and dates held)

EDUCATION

High school:

Name, city, and State (ZIP Code if known)

Date of diploma or GED

Colleges and universities:

Name, city, and State (ZIP Code if known)

Majors

Type and year of any degrees received

(If no degree, show total credits and indicate whether semester or quarter hours.

Send a copy of your college transcript only if the job vacancy announcement requests it.

WORK EXPERIENCE

Give the following information for your paid and non-paid work experience related to the job for which you are applying:
(Do not send job descriptions)

Job title (include series and grade if Federal job)

Duties and accomplishments

Employer's name and address

Supervisor's name and phone number

Starting and ending dates (month and year)

Hours per week

Salary

Indicate if we may contact your current supervisor.

OTHER QUALIFICATIONS

Job related training courses (title and year).

Job related skills, for example, other languages, computer software/hardware tools, machinery, typing speed.

Job related certificates and licenses.
(current only)

Job related honors, awards, special accomplishments, for example, publications, memberships in professional or honor societies, leadership activities, public speaking, and performance awards.
(Give dates but do not send documents unless requested.)

Verification of non-flagging action from unit.

Selective Service verification form.