VIRGIN ISLANDS NATIONAL GUARD
JOINT FORCE HEADQUARTERS
4031 LA GRANDE PRINCESSE, LOT 1B
CHRISTIANSTED, ST. CROIX, USVI 00820-4353

Announcement #04-09

Surface Maintenance Mechanic

Opening Date: 2 April 2009 **Closing Date: 1 May 2009**

Position: Surface Maintenance Mechanic **Series/Grade:** WG-5801-10

Salary Range: $22.02 – $25.68

Military Requirements: Enlisted: E4 thru E6
ENL: CMF 63, MOS 14J/T; 88L/P

Position Description# 70636000

Location: FMS #2
Leonard B Francis Armory,
St. Thomas

Type of Appointment EXCEPTED

Selecting Official: MSG Delano Blyden, FMS #2 Supervisor

Area of Consideration:

Current Virgin Islands National Guard Military Technician and current members of the Virgin Islands National Guard. **NOTE: Virgin Islands Air National Guard personnel must be eligible to acquire membership in the Army National Guard in an available and compatible military grade for the excepted technician position.**
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DESCRIPTION OF DUTIES

Remove, disassemble and make the appropriate repairs, etc. on engines and complex major assemblies, sub-assemblies, components, and fuel, hydraulic, and oil pressure systems in accordance with the proper repair specifications and procedures, and improvises repair techniques when standard procedures are not available. Reassemble engines and other systems; adjust, test, and reinstall in vehicles and equipment as necessary. Makes adjustments and repairs to electrical and suspension systems. Assist higher graded mechanics in repairing equipment with a variety of interconnected systems to include state of the art electrical and electronic, fuel injection, interconnected gear reduction, multiple engines, and similarly complex systems. Independently performs repairs and maintenance functions with little or no supervision in remote locations. Conducts readiness and repair inspections on vehicles and associated equipment supported by the activity. Assists in the maintenance of production reports and records, and makes recommendations to the supervisor. Perform other duties as assigned.

THE VIRGIN ISLANDS NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER. All qualified applicants will receive consideration for appointment without regard to political, religious, or labor organization affiliation or non-affiliation, marital status, race, color, sex, national origin, age, or any other job related factor.

QUALIFICATIONS

General Experience: Knowledge of the repair, adjustment and maintenance of self propelled transportation and other mobile equipment (except aircraft).

Specialized Experience: Must have a **minimum of 18 months** specialized experience, education, or training which demonstrates ability and knowledge to do , simple preventive maintenance tasks, and the ability to use common tools, and equipment in the line of work.

APPLICANTS WHO MEET THE ELIGIBILITY REQUIREMENTS WILL BE FURTHER EVALUATED BASED ON THE FOLLOWING KNOWLEDGE, SKILLS AND ABILITIES (KSAs) WHICH ARE CONSIDERED ESSENTIAL TO PERFORM THE DUTIES AND RESPONSIBILITIES OF THIS POSITION. Applicant must address each KSA on a separate sheet of paper. Stating when, where and how obtained each; either through experience, education or training. Failure to submit this information may affect your ranking for referral for this position.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED: Thorough knowledge of the mechanical makeup, operation, and working relationships of complex systems, assemblies, and parts for a variety of combat, tactical, commercial, special purpose vehicles and equipment.

- Ability to diagnose, repair, overhaul, and modify a variety of combat, tactical, commercial, special purpose vehicles and equipment.
- Knowledge of electrical, electronic, hydraulic, pneumatic, and other non-mechanical systems that have a functional relationship and effect on the operation of mechanical systems.
- Extensive knowledge of hydraulic lifting, loading, turning, and positioning systems and their mechanical, hydraulic, pneumatic, electrical, and electronic controls.
- Knowledge of electronics, sufficient to identify and replace defective components, such as chips, sensors, circuit boards, and other standard components.
- Ability to repair or overhaul major components such as diesel, multi-fuel or gasoline engines, turbine engines, automatic and manual transmissions, drive line assemblies, electrical and electronic systems and accessories, fuel injection systems, and emission control systems.
- Skill to use a wide variety of test and diagnostic equipment to perform fault isolation and conduct repair of combat, tactical, commercial, special purpose vehicles and equipment. Ability to operate and understand original equipment manufacturer state of the art computerized diagnostic equipment and embedded diagnostics.
- Ability to utilize, interpret and apply parts list, manufacturer's repair manuals, technical manuals, diagrams, engineering drawings, diagnostic computer information, and schematics.

DESCRIPTION OF WORK EXPERIENCE

Describe in detail your work experiences (paid or unpaid), training, education, and /or other information that relates to the specialized experience stated on the vacancy announcement. Use complete dates to indicate each amount of experience you have. Include pertinent military experiences and describe duties in detail. You may use continuation pages to include all related experience. Ensure that both military and civilian experiences are fully described, to include time frame, for which you are applying. If you describe more than one type of work, write the approximate time period in each. Please **enter** the **month, and year** for each period. **Omission of these requirements can result in disqualification of your application.** List your military grade, unit of assignment, and MOS. List your National Guard (weekend duties) separately from your other job experiences. List your position, military Supervisor, phone numbers, dates you have held each and detailed duty description. If you have completed any college courses, include copies of your college transcript with the application.

TO APPLY: Mail Optional Form 612, or Resume to Joint Forces Headquarters, ATTN: HRO (MSG Harris) 4031 La Grande Princesse, Lot 1B, Christiansted, VI 00820-4353. Applications must include all necessary information required on the vacancy announcement. MOS/SSI and rank must be indicated on application. Verification of non-flagging action MUST be included. Applications post marked or hand delivered to the HRO after the closing date will not be considered. Business hours are 0800-1700, Monday thru Friday. All applications will be retained for our records. Copy of transcript MUST be included with application.

CONDITION OF EMPLOYMENT AND MILITARY REQUIREMENTS

1. Wearing of military uniform is a requirement. Acceptance of this position constitutes concurrence with this requirement and is a condition of continuation of employment.
2. As a condition of employment, selectee must be able to acquire a security clearance, as required.
3. Selectee must enroll in electronic fund transfer (EFT) upon appointment.
4. **If applicant's record is flagged, individual will be barred from favorable personnel action. Verification of non-flagging action must be included with package.**
5. This position requires a compatible military assignment as follows: E4 thru E6, ENL: CMF 63, MOS 14J/T; 88L/P; J8
6. **Permanent Change of Station (PCS) is not authorized for this position.**

FOR THE ADJUTANT GENERAL:

Carolyn Y. Lanclos

CAROLYN Y. LANCLOS
MAJ, GS
Human Resources Officer