

## **NATIONWIDE**

### **FULL-TIME MILITARY VACANCY ANNOUNCEMENT**

#### **FOR ARMY NATIONAL GUARD PERSONNEL**

OPENING DATE: 10 November 2016

ANNOUNCEMENT NO: 020-16

CLOSING DATE: 9 December 2016

The following FULL-TIME MILITARY position vacancy in the Virgin Islands National Guard is announced. This position is advertised to all current members of the Virgin Islands National Guard. This vacancy will be filled under the provisions of Section 502(f), Title 32 United States Code. This is a THREE (3) YEAR ACTIVE GUARD/RESERVE (AGR) DUTY TOUR with the possibility of a renewal at the end of the initial three-year period.

#### **MILITARY ASSIGNMENT/DUTY LOCATION**

##### **State Aviation Officer**

Joint Force Headquarters  
St. Croix, VI 00850

#### **SALARY**

Full military pay,  
depending on rank and  
longevity of service

(1) **MILITARY GRADE:** O4-O5

(2) **AREA OF CONSIDERATION:** Soldiers must be qualified as 15A/15B. Fixed winged qualification is a plus. This is an initial 3-year tour with opportunities for tour renewal based on favorable recommendation for continuation.

(3) **SCOPE:** The State Army Aviation Officer (SAAO) responsibilities encompass the overall centralized management of the VIARNG Aviation Program as a Special Staff Officer for the Adjutant General. The SAAO works for the State G3 and is responsible for the management of all facets of the State Army Aviation Program (e.g. aircraft maintenance/readiness, budgets, facilities, training, standardization, safety). The SAAO is responsible for all Aviation Logistical Requirements (except for TASM-G/AVCRADs) in his/her state to ensure the readiness of ARNG aviation units, aircraft, and related equipment. The SAAO is the Adjutant General's Aviation Representative and advisor for all units (except TASM-G/AVCRADs) with aviation assets. The SAAO ensures the legal, efficient, and safe management of state aviation assets. The SAAO, in conjunction with aviation unit commanders, is responsible for the maintenance and readiness of aircraft and allied systems assigned to state units. Direct responsibility includes, but is not limited to, management of all aircraft maintenance and logistics programs, aircrew training programs, additional flight training programs, personnel management, facilities planning, resource programming and budgeting, policy development and implementation, aviation safety and aircraft accident prevention programs and aviation support for the accomplishment of various missions including support of territorial and federal agencies. Directs training, safety, administration, communications, supply maintenance, transportation, and security activities of aviation units. Approves all State annual budget requests for aviation logistics, operations and training, and safety prior to submission to NGB for approval. Manages all resources, including money, allocated to the states for aviation and aviation safety, and approves all changes which may need to be made due to unforeseen problems. Must comply

with provisions of the U.S. Army Aircrew Training program as a pilot in an Army aircraft assigned to the state. Perform other duties as assigned.

**(4). MILITARY ASSIGNMENT/DUTY LOCATION:**

Joint Force Headquarters  
St. Croix, USVI 00850

**(5). IMMEDIATE SUPERVISOR:** LTC Trevor Mann, G3

**(6) EVALUATION/SELECTION CRITERIA:** Each applicant's record will be reviewed by the HRO for administrative correctness, and to affirm overall eligibility requirements. Those personnel found eligible will be referred to the AGR Selection/Nomination Board. AGR Selection/Nomination Board will determine the best-qualified applicants for the position IAW NGR 600-5. All applicants will be required to appear before the Selection Board for an interview. AGR Office will contact applicant to schedule interview.

**(7) APPLICANTS FOR VING POSITIONS ARE REQUIRED TO SUBMIT:**

- a. Original copy of NGB Form 34-1 (Application for Active Guard/Reserve (AGR) position).
- b. Official Military Photo in Class A Uniform taken within the last 12 months (contact the photo lab at 340-712-7884 for appointment)
- c. Copy of DD Forms 214, and/or other official documentation (such as NGB 22) to verify active service. Provide copies indicating SPD Code (Member 4 or Service 2)
- d. Current NGB Form 23 (Retirement Points History Statement).
- e. One copy of resume and/or statement of civilian/military experiences and education.
- f. Copy of **Certified** (Updated) Officer Record Brief (ORB). Line Scores must be included for MOS Conversion (if applicable). **Validated copies will not be accepted**
- g. Copy of College Transcripts, if applicable.
- h. Applicants should submit letters of commendation, awards, certificates of achievement, etc.
- i. **Copy of last five OERs.** Submit a memo to the President of the Board explaining reason(s) for any missing OERs or unrated time. A letter of recommendation or performance evaluation will be submitted on soldiers not requiring OERs.
- j. Copy of three (3) latest DA Form 705 (APFT Score card) along with DA Form 5500-R or DA Form 5501-R Body Fat Composition Worksheet, if applicable. Ensure card is completely filled out and clearly indicates "RECORD PASS" or "RECORD FAIL"
- k. Personnel Qualification Record (PQR) information must be accurate and current.
- l. Memorandum for record signed by Unit Commander (Only), stating Service member is in good standing and is **not currently flagged**.
- m. Statement of Security Verification (JPAS) from the Security Manager (VING POC is 1LT Nibbs-Liburd).

- n. Current Certified Statement of Height and Weight from unit commander or authorized representative. Height and weight must be conducted within 30 days of announcement opening date.
- o. Applicants are required to provide a police report with their packet. A background check will be completed on all applicants.

**(8) HOW TO APPLY:**

Applications for Full-Time Military Duty may be obtained at JFHQ, VIARNG, located at the St. Croix Armory, Joint Force Headquarters Building or online at [www.vi.ngb.army.mil](http://www.vi.ngb.army.mil). Completed forms must be mailed or delivered to: VIRGIN ISLANDS NATIONAL GUARD, JOINT FORCE HEADQUARTERS, ATTN: HRO, RR1 BOX 9201, KINGSHILL, VI 00850-9731. **NOTE: PLEASE ENTER YOUR HOME/BUSINESS PHONE NUMBERS AND EMAIL ADDRESS ON YOUR APPLICATION (NGB FORM 34-1). NO BINDERS.**

**(9) EQUAL EMPLOYMENT OPPORTUNITY:**

The VING is an equal opportunity employer. All applicants will receive consideration for this position without regard for any non-merit factors such as race, color, religion, sex, national origin, place of birth, political affiliation, marital status, or age.

**(10) OTHER INFORMATION/REQUIREMENTS:**

- a. Individuals who have been voluntarily separated from the AGR Program are not eligible to re-enter into the program for one year after separation date. Individuals involuntarily separated are ineligible.
- b. Must be able to participate with unit of assignment during all periods of IDT/AT.
- c. **Current on-board Technician applicants** - Technicians selected for AGR positions will go on LWOP status or may voluntarily resign from the Technician Program. Technicians serving in AGR positions will be separated from their technician position after five years. **The period of service while on an AGR tour is not creditable for Federal Civil Service Retirement.**
- d. All applicants must be able to attend appearance board.

**(11) QUALIFICATION REQUIREMENTS/CONDITIONS OF EMPLOYMENT**

- a. Must be a federally recognized member of the ARNG with at least five years remaining in active military status before completing 20 years of Active Federal Service, or mandatory removal date, whichever comes first.
- b. Must be qualified for initial entry into or continued service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501, and be capable of performing the duties assigned and implied by grade, MOS and position as prescribed above. Must be a deployable asset. Individuals 40 years or over must include a current EKG.
- c. Must be able to meet all military education and Full Time Unit Support (FTUS) requirements in accordance with NGR 600-5, NGR 600-100 and current policies/directives.
- d. Must attend and successfully complete the appropriate NGB mandated Full Time Unit Support (FTUS) Training Requirement at the National Guard Professional

- Education Center (PEC) within 12 months of assignment. Failure to do so will result in separation.
- e. Must pass APFT within the past six (6) months. (Selectee will be administered an APFT if not within 6 months of start date. Selectee must successfully pass prior to being placed on AGR orders.)
  - f. Must possess and be able to maintain a SECRET Security Clearance for continuation in the AGR Program. Failure to maintain SECRET Security Clearance will result in separation from the Title 32 AGR program as per AR 600-5, para 6-4 a (4).
  - g. Must meet physical requirements of AR 600-9.
  - h. Must meet qualification for entry into the AGR Program in accordance with AR 135-18, chapter 2.
  - i. Must be able to complete MOS reclassification within 12 months of selection (if applicable).
  - j. Must possess a valid state driver's license and be able to become qualified to operate vehicles organic to the unit.
  - k. Selectees who have filed for or are receiving Veterans Affairs (VA) disability benefits must annually file VA FORM 21-8951-2, "Notice of Waiver of VA Compensation or Pension to Receive Military Pay and Allowances" with the Department of Veteran's Affairs as it is unlawful to receive active duty pay concurrently with VA disability compensation or pension benefits
  - l. Soldiers must have a favorable Periodic health Assessment (PHA) in accordance with AR 40-501, Chapter 3, conducted within 12 months prior to initial entry into the AGR Program.
  - m. Soldiers must have a Human Immunodeficiency Virus (HIV) test within the last 24 months prior to initial entry into the AGR program IAW AR 600-110.
  - n. Periodic Health Assessments (IAW AR 40-501, Chapter 10) for entry in the AGR Program may be conducted at an active military medical treatment facility, an ARNG medical unit, US Army Reserve medical unit, or a civilian medical facility.

**(12) PAY AND BENEFITS:**

- a. Pay service will be through JUMPS-Army.
- b. Basic Pay and Allowances: Based on grade and length of creditable service.
- c. Leave: At the rate of 2.5 days per month or 30 days per year.
- d. Holidays: regular federal holidays.
- e. Medical care and hospitalization: Under the Uniformed Service Health Benefits Program. (TRICARE LATIN AMERICAN REGION)
- f. Retirement: Members on tour accrue retirement credit at the rate of one point for each day of service.
- g. Insurance: Eligible to participate in Servicemen's Group Life Insurance.
- h. Social Security. Payroll deductions are made at the current rate.
- i. Veterans Benefit: Eligible for tuition assistance and other benefits, i.e. disability due to injury or disease in line of duty, etc.
- j. Survivor Benefits.
- k. PX/Commissary. Member and eligible dependents.
- l. Allotments.
- m. Identification Cards. Both member and eligible dependents.

(13) Contact SSG Delisha Burke (Delisha.l.burke.mil@mail.mil) at (340) 712-7733 with questions regarding this announcement.

FOR THE ADJUTANT GENERAL:



LINDA A. CILLS  
COL, GS  
Acting HRO

DISTRIBUTION:  
"A"