VIRGIN ISLANDS ARMY NATIONAL GUARD
FULL-TIME NATIONAL GUARD DUTY OPERATIONAL SUPPORT (FTNGDOS) VACANCY
JOB ANNOUNCEMENT #: 014-16

FOR ARMY NATIONAL GUARD PERSONNEL

OPENING DATE: 16 September 2016

CLOSING DATE: 16 October 2016

The following FULL-TIME MILITARY ADOS vacancy in the Virgin Islands National Guard is announced. This position is advertised to all current members of the Virgin Islands Army National Guard. This vacancy will be filled under the provisions of 32 U.S.C. Section 502(f) pursuant to the authority of 32 U.S.C. 112. This is a ONE (1) YEAR ACTIVE DUTY TOUR subject to the availability of funds and with the possibility of renewal at the end of the initial year.

MILITARY ASSIGNMENT/DUTY LOCATION
Counterdrug Criminal Analyst (Army) (2 positions)
Virgin Islands Counterdrug Joint Task Force
St. Croix, VI 00850

SALARY
Full military pay,
depending on rank and
longevity of service

(1) MILITARY GRADE: E4-E6

DUTY MOS: Immaterial

THIS ASSIGNMENT, IF SELECTED, DOES NOT CONSTITUTE ENTRY INTO THE TITLE 32 AGR PROGRAM, NOR WILL YOU BE CATEGORIZED AS AN ON BOARD AGR.

JOB DESCRIPTION:
Provide Law Enforcement Agencies (LEA) with intelligence analysis support. Duties may include, but are not limited to, the development of graphs, charts, and maps; compilation, review, and input of raw data; preparation of analytical products necessary for narcotics investigations and prosecutions; performance of necessary case research; utilization of analyst specific software and hardware systems; and preparation of statistical information. Prepare written reports and visual presentations, summarizing significant activity for distribution to LEA and Counter Drug Task Force (CDJTF) leadership. Other duties and responsibilities may be assigned. This position may require TDY for participation in and or attendance at job related training and conferences or workshops.

PERSONNEL ELIGIBLE FOR CONSIDERATION:
This position is open to members of the Virgin Islands Army National Guard. Applications will be screened against the criteria stated in NGR 500-2/ ANGI 10-801, National Guard Counterdrug Support and NGB-ARH Policy Memo #16-020, Guidance for Title 32 (T32) Full-Time National Guard Duty Counter-Drug (FTNGD-CD) Program. Applicants must meet requirements as of the closing date of the announcement.

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EVALUATION/SELECTION CRITERIA: Each applicant's record will be reviewed by the HRO for administrative correctness, and to affirm overall eligibility requirements. Those personnel found eligible will be referred to an ADOS Selection Board which will determine the best-qualified applicants for the position. All applicants will be required to appear before the Selection Board for an interview. AGR Office will contact applicants to schedule the interview.

a. This is a gender neutral position.
b. Minimum grade to apply is E-4.
b. Must not be under a suspension of favorable personnel actions.
c. Must have a current Periodic Health Assessment (PHA) (i.e., completed within the last 12 months) and cannot have any outstanding medical issues that require follow-up.
d. Must have completed IET (Initial Entry Training).
e. Must have at least a 6 month service obligation remaining.
f. Must have minimum of a Secret Clearance.
g. Service Members must not have more than 17 years of Active Duty service in any branch in order to apply.
h. Must maintain appropriate level of physical readiness and pass the appropriate physical fitness test IAW service regulations.
i. Selectees who have filed for or are receiving Veterans Affairs (VA) disability benefits must annually file VA FORM 21-8951-2, "Notice of Waiver of VA Compensation or Pension to Receive Military Pay and Allowances" with the Department of Veteran's Affairs as it is unlawful to receive active duty pay concurrently with VA disability compensation or pension benefits
j. Must have a current Human Immunodeficiency Virus (HIV) test. All Reserve Component (RC) personnel called to active duty for 30 days or more must have a current HIV-1 test within 2 years of the projected report date.
k. Must have a current Army Physical Fitness Test (APFT) taken within 6 months of the FTNGCD order's state date.

PLACEMENT FACTORS:

a. Professional, dedicated, impartial, and competent Soldier.
b. Must be self-motivated and able to operate professionally with little or no supervision.
c. Must be able to qualify for a Government Travel Card.
d. Must have a valid driver's license.
e. Must have excellent written and oral communication skills.
f. Must have excellent computer skills.
g. Must be able to maintain confidentially of analytical support.
h. Experience in military police and/or intelligence is highly desirable.
i. Must be able to multi-task and handle many projects at once.
j. Experience with Federal, State, and local databases is desirable.

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UNIQUE REQUIREMENTS FOR COUNTER DRUG AND CONDITIONS OF ACCEPTING THE POSITION:

a. Subject to drug testing (urinalysis) prior to entry on active duty, and periodic testing while on active duty. These requirements are in addition to testing by unit of assignment during IDT under the ARNG Drug Abuse Testing Program. (Illicit drug use within the last 5 years will disqualify eligibility of service member)
b. You may be subject to a criminal records check and/or security screenings, to include polygraphs and interviews by LEA for applicants serving in LEA offices or in positions where they are privy to operational information of LEA. Such inquiries are likely to be completed after entry on duty and rejection by LEAs could result in removal from the Counterdrug Program.
c. Weapons and Law Enforcement Commissions: Law Enforcement personnel must be entered into a Leave of Absence in order to be employed with CDJTF. CDJTF members may not perform any law enforcement duties or represent themselves as law enforcement officers or agents. CDJTF members may not carry weapons in the performance of CDJTF duties.
d. You may be required to sign Statements of Understanding regarding Standards of Conduct and Rank Ceilings.
e. A medical review by the state surgeon is required prior to issuance of initial orders; Pregnancy disqualifies a Guard member's initial entry onto the FTNGD-CD program.

APPLICATION WILL CONSIST OF THE FOLLOWING:

a. Counter Drug Task Force Application.
b. Unit Commander's Recommendation.
c. DA Form 1058-R, Jul 2010 (FTNGDOS Application) Signed and Completed.
d. DA Form 1058-1R, this form is required for all ARNG waiver requests.
e. Official Military Photo in Class A Uniform taken within the last 12 months (contact the photo lab at 340-712-7884 for appointment)
f. Copy of DD Forms 214, and/or other official documentation (such as NGB 22) to verify active service. Provide copies indicating SPD Code (Member 4 or Service 2)
g. Current NGB Form 23 (Retirement Points History Statement).
h. One copy of resume and/or statement of civilian/military experiences and education.
i. Copy of Certified (Updated) Enlisted Record Brief (ERB). Line Scores must be included for MOS Conversion (if applicable). Copies that are not validated will not be accepted
j. Copy of College Transcripts, if applicable.
k. Applicants should submit letters of commendation, awards, certificates of achievement, etc.
l. Copy of last five NCOERs. Submit a memo to the President of the Board explaining reason(s) for any missing NCOERs or unrated time. A letter of recommendation or performance evaluation will be submitted on soldiers not requiring NCOERs.
m. Copy of last three (3) DA Form 705 (APFT Score card) along with DA Form 5500-R or DA Form 5501-R Body Fat Composition Worksheet, if applicable. Ensure card is completely filled out and clearly indicates ""RECORD PASS" or "RECORD FAIL"

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n. Memorandum for record signed by Unit Commander (Only), stating Service member is in good standing and is not currently flagged.
o. Statement of Security Verification (JPAS) from the Security Manager (POC in the G1 is MSG Regisson).
p. Current Certified Statement of Height and Weight from unit commander or authorized representative. **Height and weight must be conducted within 30 days of announcement opening date.**
q. Applicants are required to provide a police report with their packet. A background check will be completed on all applicants.
r. Please note any letters of recommendation, other than as required above, will NOT be forwarded with your packet.
s. Personnel Qualification Record (PQR) information must be accurate and current.

INSTRUCTIONS FOR SUBMITTING APPLICATION:

Incomplete or late application packets will not be forwarded to the ADOS Selection Board. Application packets become the property of the VING and will not be returned.

Application packets may be:

a. **Hand-carried** to the AGR office and delivered no later than 1700 hrs on the closing date.
b. **E-mailed** in PDF format as no more than 2 attachments. Any other document format (ie TIFF, JPG, DOC, XFDL, etc) will not be processed. If you are unable to meet this requirement, submit in accordance with a. above. Emailed applications must be received prior to 2400 hrs EST on the closing date. Send to Delisha.L.Burke.mil@mail.mil and Augustin.C.Webster.mil@mail.mil .

CONDITIONS OF ACCEPTING THE POSITION:

a. Must be able to maintain IDT/AT requirements as deemed necessary by current traditional Chain of Command.
c. *Females* must have a current negative pregnancy test. Pregnancy testing is required within 15 days of the start of orders.

EQUAL OPPORTUNITY: The Virgin Islands National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.

LINDA A. CILLS
COL, GS
Acting HRO