



OFFICE OF THE ADJUTANT GENERAL  
VIRGIN ISLANDS NATIONAL GUARD  
4031 LaGRANDE PRINCESSE, LOT 1B,  
CHRISTIANSTED, ST. CROIX USVI 00820

VACANCY ANNOUNCEMENT

**POSITION TITLE:** Base Security Guard  
(This is a 100% Federal Reimbursed, Unclassified/Exempt  
Position within the Virgin Islands Government)

**VACANCY NO:** #001-07  
**OPENING DATE:** 3/19/2007  
**CLOSING DATE:** Until Filled  
**SALARY:** \$31,733.00

**Location:** St. Croix and St. Thomas

**SELECTING OFFICIAL:** MAJ Eugene L. Canegata, Chief, Joint Domestic Operations & Military Support Branch

**CONDITIONS OF EMPLOYMENT REQUIREMENTS:**

1. Shall be a U.S. Citizen
2. Must be age 21 at time of Employment (Except VING Members who have completed Basic & Advance Individual Training)
3. Have a Valid Virgin Islands Driver's License
4. Current member of the V. I. National Guard in Good Standing; Retired members of the VI National Guard and other DoD Services, or Family Members of VING Members in Good Standing.
5. Duty Uniforms and accessories are required to be worn.
6. Annual Qualification with assigned weapons.
7. As a condition of employment, selectee must be able to acquire Security Clearance if required.
8. Pass the Medical, Physical, and Reliability Requirements of the Army IRP
9. Acceptance of this position constitutes concurrence with these requirements and is a condition of continued employment.

**INSTRUCTION FOR MAKING APPLICATION:** All persons desiring consideration of this position may use the **APPLICATION FOR EMPLOYMENT Form** available at the Office of the Adjutant General, Administrative Services Division Headquarters, Virgin Islands National Guard or at the Division of Personnel on St. Croix and St. Thomas/St. John. Applications postmarked after 1700 hours on the closing date or hand delivered to the Office of the Adjutant General after close of business will not be considered. All applications should be sent to the Office of the Adjutant General, Administrative Services, Virgin Islands National Guard, 4031 La Grande Princesse, Lot 1B, Christiansted, St. Croix, VI 00820-4353. All Applicants must submit the following with their application to be considered:

1. Copy of Valid Drivers License
2. Proof of U.S. Citizenship (Copy of U.S. Passport, U.S. Naturalization Certificate, or Birth Certificate)
3. Completed Medical Fitness Form ( VING Members may submit a Unit Memo of Certification of current Physical and Annual Medical Screening.)
4. Police Record Check (Non Finger Print Supported Report within two month)
5. Retirees: Copy of DD 214

6. Family Members: Certification of Sponsor's Good Standing (Memorandum from Unit stating IDT Attendance; Current APFT Participation and attendance; No Pending disciplinary actions or FLAGS)

7. VING Members: Commander's Certification:

- a. Drill Attendance
- b. APFT Score
- c. No Flags
- d. Weight Control

**QUALIFICATION REQUIREMENT:** The basic qualification requirements for a position as Member of the VING Security Guard Force are compliance with DOD 5500.7R Joint Ethic Regulation with conflict of Interest Policies", AR 190-56 The Army Civilian Police and Security Guard Program, AR 190-14 Carrying of Firearms & Use of Force for Law Enforcement and Security Duties, AR 600-85 Army Substance Abuse Program, and must uphold the highest Standards of Conduct. Attendance at all required Military Training (IDT, AT, etc.) is **Mandatory for all VING Members**. As a condition of membership in the VING, and/or appointment to the Security Guard Force, you will be subjected to **Annual Drug Testing**. Unfavorable results will result in immediate termination of employment. As a member of the VING Security Guard Force, you must maintain good character, trustworthiness, good medical and physical fitness and a consistent high standard of professionalism. Must demonstrate ability to speak, read, write, and understand English. Must pass an annual physical agility test and weapons qualification. Be able to utilize, operate, and maintain the Electronic Security Systems. Be able to stand and work for long periods in adverse and inclement weather conditions. Applicants must be able to work shift to include nights, weekends, holidays, and possible overtime. Applicants selected for employment will sign a Statement of Understanding of the Standards and Conditions of Employment.

**EQUAL EMPLOYMENT OPPORTUNITY:** The Virgin Islands National Guard is an equal opportunity employer. All qualified applicants will receive consideration for placement and evaluation. Qualified applicants will be chosen on a fair equitable basis without regard to political, religious or labor organization affiliation, marital status, race, color, sex, national origin, age, or any other non-job related factor. **The VING Security Guard Program is subject to the conditions outlined in National Guard Regulation 5-1 Grants and Cooperative Agreements and the Availability of Annual Federal Funding.**