



**VIRGIN ISLANDS NATIONAL GUARD
JOINT FORCE HEADQUARTERS**
4031 LaGrande Princesse, Lot 1B
Christiansted, VI 00820-4353



VI-JFHQ- GSO

5 September 2007

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Completion of CRM Basic Course for Army Soldiers and Civilian Employees

1. References:

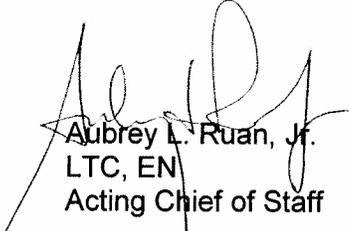
a. DA memorandum dated 13 October, 2006, Subject: Army Safety and Occupational Health Objectives for Fiscal Year 9FY0 2007.

2. The SECARMY has mandated that all organizational leaders SSG and above to include Army Civilian employees are required to complete the Composite Risk Management (CRM) Basic Course NLT 30 September 2007.

3. The CRM Basic Course provides an introduction to the CRM process. This online course takes 1.0 hour to complete and is available through the Combat Readiness University (CRU) at <https://crc.army.mil> or <https://atiam.train.army.mil>. It is also available at CRU site <https://safetylms.army.mil/>. **Army Civilian employees** may access the course at (<https://safetylms.army.mil/>)

4. Commanders and supervisors are responsible for documenting completion of training as part of individual training records/plans. Training certificates and weekly updates should be sent to SSG Sonia Willock, Safety Specialist for official documentation.

5. POC for this action is SSG Sonia B. Willock or the undersigned.


Aubrey L. Ruan, Jr.
LTC, EN
Acting Chief of Staff

DISTRIBUTION:
104TH TRP/CMD
786TH WB
23RD CST
JFHQ STAFF
USPFO
CPSS