



DEPARTMENTS OF THE ARMY AND THE AIR FORCE  
NATIONAL GUARD BUREAU  
1411 JEFFERSON DAVIS HIGHWAY  
ARLINGTON, VA 22202-3231

NGB-AVS

17 September 2007

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: FY 08 Army National Guard (ARNG) Safety and Standardization Conference (SSC)

1. The ARNG Aviation and Safety Division is hosting its annual SSC in Louisville, Kentucky from 6-8 November 2007. All meetings will be held at the Kentucky International Convention Center which is connected by skywalk to the Galt House Hotel and Suites, the official hotel of the SSC.
2. This invitation is intended for State Safety Council Chairmen, State Safety Managers/Specialists, State Army Aviation Officers (SAAOs), and the appropriate representative of each aviation facility for Safety, Standardization and Flight Operations. We are an Army at War. The ARNG supports the continuance of nonessential travel restrictions and efforts to curtail expenditures. Safety management supports our national security mission in an essential manner. As such, we call on you to provide the leadership and oversight to assure the correct representatives and the appropriate number of personnel attend the Conference. Safety is non-negotiable.
3. Travel days for the SSC are 5 and 9 November 2007. Request return travel arrangements not be made prior to 1800 hours on 8 November 2007. The Galt House is located at 140 N Fourth St. Hotel reservations should be made online at [www.galthotel.com](http://www.galthotel.com) and clicking on reservations. The online group access code is 921287. You can also contact the Galt House directly at 800-843-4258 or 800-THE-GALT. If calling, advise the reservation clerk that you are attending the Army National Guard Conference. Reservations must be made by **3 October 2007**. The Hotel has extended the government room rate of \$97.00 three days before and after the Conference. Information about the hotel including amenities, local attractions, directions, etc. can be found on their website. Airport shuttle service is available from the Kentucky International Airport to the Galt Hotel at a cost of \$10 each way. Advance reservations can be made on the website. Parking is \$9 daily. All conference events are scheduled at the Kentucky International Convention Center.

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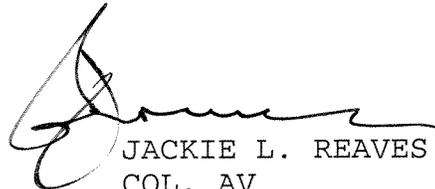
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4. All attendees are required to register on the NGB-AVS-S home page of the Guard Knowledge Online website found at: <https://gko.ngb.army.mil>. The agenda will be posted on GKO. Registration deadline on GKO is 20 October 2007

5. Duty uniform should be worn by military on the first day and duty uniform or business casual for the remainder of the conference. Civilians should wear appropriate business attire.

6. Contact Mrs. Beverly Rodriguez at DSN 327-7730 or 703-607-7730 for assistance registering on GKO if required.

7. Point of contact for Aviation Safety is CW4 Charles Morris at DSN 327-7779 or 703-607-7779. Point of contact for Aviation Standardization is CW4 Richard Metcalf at DSN 327-7773 or 703-607-7773. Point of contact for Ground Safety and overall questions relating to the conference can be addressed to Ms. Agnes Eisenhart at DSN 327-7737 or 703-607-7737.



JACKIE L. REAVES  
COL, AV  
Chief, Aviation and Safety  
Division

DISTRIBUTION:

State Safety Council Chairmen  
State Safety Managers/Specialists  
Quality Assurance Specialists Ammunition Surveillance  
State Army Aviation Officers  
Instructor Pilot/Aviation Safety Officers  
Aviation Safety Officers  
Unit Safety Officers  
Unit Safety NCOs  
Standardization Instructor Pilots  
Maintenance Examiners  
Nonrated Crewmember Standardization Instructors  
Nonrated Crewmember Instructors  
Flight Operations Specialists