

COMREL Request Form
Virgin Islands National Guard
State Public Affairs Office
for
73rd Army Band Performance

Please forward all requests to: JDOMS
Joint Force Headquarters
4031 La Grande Princesse Lot 1B
Christiansted, St. Croix, V.I. 00820-4353

786th CSSB BN CDR
6304 Estate Nazareth
St. Thomas, VI 00802
Email: richard.kemp1@us.army.mil
Office: (340)712-7952
Fax: (340) 712-7976

Contact Information:

Name of Requestor: _____ Date of Request: _____

Representing: _____ Telephone No: _____

Address: _____

Point of Contact (if other than requestor): _____

Telephone No. (if different from requestor): _____ Cell Phone No: _____

Email Address: _____

Performance Information:

Event Name: _____ Day and Date: _____

Event Times: _____ to _____ Setup or Assembly Time: _____ to _____

Location: _____ City: _____ State: _____

(This form must be returned NLT 120 days prior to performance request date)

(Street address or other specific assembly area)

Purpose of Performance: _____

Check Requested Ensemble(s):

___ Concert Band (full band – seated)

___ Marching/Ceremonial Band (full band – standing or marching)

___ Calypso Combo (approx. 15-20 musicians)

___ Jazz Combo (approx. 4-7 musicians)

___ Steel Ensemble (approx. 10-15 musicians)

Check All That Apply:

___ Event is recorded or broadcasted (TV, radio, etc.)

___ Meals are provided.

___ Transportation is provided.

___ Other ensembles (bands, choirs, etc.) are performing.

Estimated audience size (please give total of live and broadcast audience): _____

If you have any comments or request please include an additional sheet with that information with this Request Form. At the top of that sheet write or type “73rd Army Band Request for” followed by the *name* and *date* of the event.

Is there an attached sheet with additional information? Y / N

(This form must be returned NLT 120 days prior to performance request date)